

ORTHOPEDIC PHYSICAL THERAPY ASSOCIATES

1082 Glendon Avenue
Los Angeles, California 90024
(310) 209-2011 • Fax (310) 209-2114

INFORMATION ACKNOWLEDGEMENT FORM

I have read and fully understand Orthopedic Physical Therapy Associates' Notice of Information Practices. I understand that Orthopedic Physical Therapy Associates may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment, evaluating the equity of services provided and any administrative operations related to treatment or payment. I understand that I have the right to restrict how my personal health information is used and disclosed for treatment, payment and administrative operations if I notify the practice. I also understand that Orthopedic Physical Therapy Associates will consider requests for restrictions on a case-by-case basis, but does not have to agree to requests for restrictions.

I hereby consent to the use and disclosure of my personal health information for the purposes as noted in Orthopedic Physical Therapy Associates' Notice of Information Practices. I understand that I retain the right to evoke this consent by notifying the practice in writing at any time.

Patient Name

Signature

Date

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FINANCIAL POLICY

Dear Patient:

Thank you for choosing us as your health care provider the following is our *Financial Policy*. Our main concern is that you receive the proper and optimal treatments needed to restore your health. Therefore, if you have any questions or concerns about our payment policies, please do not hesitate to ask our billing department.

We ask that all patients read and sign our Financial Policy as well as complete our Patient Information Form prior to seeing the therapist.

Payment for services is due at the time services are rendered. We accept cash checks or credit card. We will be happy to help you process your insurance claim for our reimbursement as long as you provide us with proper insurance information.

In special instances, we may accept assignment of insurance benefits. However, you must understand that:

1. Your insurance policy is a contract between you, your employer and the insurance company. We are NOT a party to that contract. Our relationship is with you, not your insurance company.
2. All charges are your responsibility whether your insurance company pays or not. Not all services are a covered benefit in all contracts. Some insurance companies arbitrarily select certain services they will not cover.
3. Fees for these services, along with unpaid deductibles and co-payments, are due at the time of treatment.
4. If your insurance company does not pay your claim, we ask that you contact your insurance carrier to help speed things up.
5. If you are injured and you are a member of a Preferred Provider Group (such as a PPO or a HMO), we are entitled to 100% of the normal and customary physical therapy charges upon collection of damages by way of settlement.
6. Returned checks and balances older than 45 days may be subject to additional collection fees and interest charges of 1 to 1-1/2% per month.

Please note that unless cancelled at least 24 hours in advance, you may be charged for missed appointments at the rate of a normal office visit. Please call to reschedule.

We understand that temporary financial problems may affect timely payment of your balance. We encourage you to communicate any such problems so that we can assist you in the management of your account.

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PATIENT INFORMATION FORM

Referring physician _____

Name: _____ Age: _____ Date of Birth: _____

Address: _____
Street City & State Zip Code

Home #: _____ Mobile #: _____ Bus. #: _____

Email Address: _____

Business Address: _____
Street City & State Zip Code

Driver's License # & State: _____ Social Security: _____

Spouse's Name: _____ Employer: _____

Business Address: _____ Bus. #: _____

Closest relative not living in same household: _____ Ph. #: _____

BILLING AND INSURANCE INFORMATION

Please Check One: Workers' Comp. Personal Injury Insurance Cash

Name of Insurance Carrier: _____ Date of Injury: _____

Address: _____
Street City & State Zip Code

Adjuster's Name: _____ Phone Number: _____

Subscriber #: _____ Group #: _____ WCAB Case #: _____

Insured Party: Self Spouse Father Mother Other (name & relationship) _____

Address (of other): _____ Phone Number: _____

Do you have an attorney for this injury (please check one)? Yes No Attorney Name: _____

Attorney's Name: _____ Phone Number: _____

AUTHORIZATION TO PAY PHYSICAL THERAPIST AND FINANCIAL AGREEMENT

I hereby authorize the physical therapist in charge of my case to furnish my insurance company with information concerning my hospital and medical or surgical treatment.

I hereby authorize and instruct my insurance company to pay by check made out to and mailed directly to: *Joel Scherr, R.P.T. 8635 West Third Street, Suite 465W, Los Angeles, California 90048* the medical and surgical benefits allowable, and otherwise payable to me under current insurance policy, as payment toward the total charges for Professional Services Rendered. This payment will not exceed my indebtedness to above mentioned assignee, and I agree to pay, in a current manner, any balance of said Professional Services charges over and above this insurance payment. If legal action becomes necessary to enforce payment, I agree to pay a reasonable attorney fee.

Name

Date

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PATIENT HISTORY FORM

Name: _____ Gender _____ Date of Birth: _____

Do you now have, or have ever had, any of the following (please check one)? Yes No

Diabetes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Allergies	<input type="checkbox"/> Yes <input type="checkbox"/> No
High Blood Pressure	<input type="checkbox"/> Yes <input type="checkbox"/> No	Previous Surgery	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pacemaker	<input type="checkbox"/> Yes <input type="checkbox"/> No	Seizures	<input type="checkbox"/> Yes <input type="checkbox"/> No
Chronic Headaches	<input type="checkbox"/> Yes <input type="checkbox"/> No	Metal Implants	<input type="checkbox"/> Yes <input type="checkbox"/> No
Liver / Kidney Conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Dizziness	<input type="checkbox"/> Yes <input type="checkbox"/> No
Nervous Disorders	<input type="checkbox"/> Yes <input type="checkbox"/> No	Cancer	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bone Disease / Fractures	<input type="checkbox"/> Yes <input type="checkbox"/> No	Osteoporosis	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bowel / Bladder Conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Anemia	<input type="checkbox"/> Yes <input type="checkbox"/> No
Breathing Conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Depression	<input type="checkbox"/> Yes <input type="checkbox"/> No
Circulatory Disease	<input type="checkbox"/> Yes <input type="checkbox"/> No	Glaucoma	<input type="checkbox"/> Yes <input type="checkbox"/> No
Heart Conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Corneal Implants	<input type="checkbox"/> Yes <input type="checkbox"/> No
Stroke / CVA	<input type="checkbox"/> Yes <input type="checkbox"/> No	Smoker	<input type="checkbox"/> Yes <input type="checkbox"/> No
Thyroid Conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Currently?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hernia	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other Illness	<input type="checkbox"/> Yes <input type="checkbox"/> No

If YES to any of the above, please explain, give dates and appropriate details:

Are you currently pregnant (please check one)? Yes No

List any medications you are currently taking:

Have you ever had physical therapy treatments for this current problem before (please check one)? Yes No

If YES, indicate where, when and was the treatment effective:

Signature

Date